

Lebanon Rescue Department

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Lebanon Rescue Department – Meeting Minutes Monday, November 30, 2009

Rescue Officers Meeting: 6:15 – 7:20pm
Rescue Corporation Meeting 7:25 to 7:35pm
Rescue Department Meeting 7:35 to 8:30pm

Members Present:

1. Chief Samantha Cole
2. Asst. Chief Jason Cole
3. Deputy Chief Tim Wagner
4. Captain Natasha Kinney
5. Captain Stu Morrison
6. Captain Alan Therrien
7. Lieutenant Diane Elliott
8. Rick Elliott, Chief Driver Engineer
9. Carmen Stanton
10. Kyle Santosuosso
11. Seth Bougie
12. Andrew Noyes – left on call
13. Jonathan Kinney
14. Annette Thibodeau, Supply
15. Scott Thibodeau, Supply
16. Matt Beal
17. Josh Gagnon
18. CJ Deshaies
19. Dave Benedict
20. Christina Cybenko
21. Patrick Holtby
22. Rob Karwanski
23. Jon Kinney
24. Larry Woods

Thank you to the members who contacted command staff advising they had work commitments. Also Chaplain German is still not feeling well and is absent tonight.

Rescue Officers Meeting

The rescue officers met in the conference room from 6:15 to 7:20pm.

* A call came in at 6:35 and some of the members left for that – we sent 3 on the rescue and 3 on the ambulance and kept the rest at the station for the meeting. They cleared the call around 7:20pm.

Corporation Meeting:

The Corporation meeting was called to order by motion of Seth Bougie and seconded by Rick Elliott at 7:24pm. EMT Kyle Santosuosso led the group in the Pledge of Allegiance.

Financial Report:

Chaplain/Treasurer Ron German was unable to make it tonight due to injury – we will send out the financial report soon.

Assistant Chief Cole advised we received \$100 in donations this week from 2 patients. They sent very nice thank you cards as well.

There was discussion about needing a bigger TV for when we do classes at the station. There is a good deal on a TV that is a big screen and would be much easier to see when we do trainings. It was about \$1500 2 years ago, but is \$500 currently. A motion was made by CJ Deshaies and seconded by Captain Kinney to purchase the TV for the station to enhance our trainings for \$500.00. There was also discussion on using the projector and ceiling mount to help with trainings more.

CJ Deshaies made a motion to adjourn the corporation meeting and Rick Elliott seconded. All members voted in favor. The corporation meeting was adjourned at 19:35.

Department Meeting:

Chief Cole opened the department meeting at 7:35pm.

We have 6 members in Advanced Life Support programs. In the Intermediate program, we have Captain Kinney, Captain Morrison, Lieutenant Elliott, EMT Kyle Santosuosso and EMT Kate Wentworth. Lieutenant Kevin Romano is in a paramedic program. The classes are going well.

New Members: Present for tonight's meeting are Christina Cybenko and Dave Benedict who are new applicants. Dave was a former member of Lebanon Fire and has wanted to join rescue. Dave has already had AVOC and attended a lot of training. Christina has also attended several trainings prior and also has AVOC. Both will be working with the officers to get equipment and training.

Chief Cole discussed the new/improved patient surveys we started about 2 weeks ago. This past week we received 5 very positive surveys. They will be attached to the weekly chief's report. Excellent job to everyone!! We will also be starting a new binder with the surveys for people to review.

The rescue will be going back to the Ford Garage. The glow plug indicators came on this past weekend. There still seems to be a fuel issue and it takes a while to warm up. Also, new tires will be ordered for the front of the rescue.

The numbers show that people are doing much better only transporting critical patients with lights and sirens. It used to be a majority of patients were transported to the hospital with lights and sirens. For the past twelve months, the ambulance responded to the hospital 92% of the time with no lights or sirens, 6% with lights and sirens, 1% started with lights, downgraded to no lights and 1% started with no lights and upgraded to lights and siren. That is a huge change from what has been done in the past nationwide.

Assistant Chief Cole spoke about needing to move EMS 2 to the station. This was discussed several months ago. We will be working with the FD to move Engine 1, so the ATV can be placed behind it and the ambulance in the front. Engine 1 will be moved to where Rescue 1 is.

This will allow us to tow the ATV quicker to calls with it being there and will be able to respond to all 2nd rescue calls when the ambulance is tied up. EMS 2 will go in Bay 1.

We are around 600 calls for service for the year. Everyone has been doing great to help out. We will be contacting people who haven't been able to go on many calls to collect their equipment to issue to the more active members as we cannot currently order more equipment.

There was discussion about how there needs to be an EMS Command person at scene. They are responsible for all of the rescue personnel. EMS personnel should report to command or where they designate staging (usually EMS1) until deployed. The safety officer is in charge of the entire scene and will work with the command.

Lieutenant Elliott: It's the time again for black ice – use caution – slow down when responding to calls and when you are at scenes, make sure you watch where you are walking and not slipping on the ice. Use extra caution moving patients so you don't slip.

Captain Therrien: They will be leaving this weekend to go to Florida. There has been a lot of work at the station completed recently. This past weekend they replaced the water pipes and had to dig the old ones up. They are finishing up the winterization projects.

Deputy Chief Wagner: The supplies have moved on the ambulance. Everyone needs to be comfortable where the supplies are. During a serious call, you may be asked to grab something – you should know where it is. The supply officers (Annette and Scott) are working with Tim on updating the supply lists.

Captain Morrison: We will be changing the lock on the boiler room door soon; we need to make sure this is a secure location.

Captain Kinney: Thanks the supply officers for helping out when she's been in class and sick. She will be more active now.

Chief Cole: Will be unable to respond to calls after Tuesday due to surgery. She will be able to still do the 40 hours a week of paperwork and billing! Good luck to Samantha.

The annual Christmas Party is Sunday December 20th – We have a lot of donations to give to the volunteers and their families. Everyone who attends will receive some gift donated by local businesses. We still have items coming in. This will be a great time and a small way for us to thank you for all you do year round. The event is sponsored by local businesses and the rescue corporation. Please set the date aside and bring your families. It starts at 2pm at the Shapleigh Corner Restaurant.

Assistant Chief Cole discussed about NOT printing the run sheets for billing reasons. You should print a copy for the hospital and leave it with them, but we do not need a copy. We have to shred it if you give us a copy. We have to enter billing info in and print special billing sheets.

The budget was discussed. We are doing well in most areas, but are over due to emergencies in building maintenance. We just spent about \$800 on an emergency water repair. No one is authorized to spend money without getting a purchase order from the chief. We are accountable to keep in line with the budget. Someone from outside the rescue had just authorized a \$700 repair at the station that was never run past the chief. The officers will contact the Chief if anything needs to be ordered/repared.

Assistant Chief Cole advised that the State was down last week with the Generator Vendor and the new generator will be installed soon. This would have helped today when the station was out of power for over 4 hours.

The new face book site has been up just for a couple weeks and we have over 318 friends – which is outstanding!! Between this site and the website, we are trying to get out as much information as possible. We update the website at least once every two days with info. You can add the face book to your favorites by visiting www.lebanonrescue.com and click on the face book icon.

We will be setting the schedule for 2010. Most people have stated that Mondays seem to work best. We are not sure what night we will be doing trainings on. What works best for people?

Chief Cole thanked everyone for their hard work and hoped they had a great Thanksgiving with their families. Please try to make the Christmas party!!

The next scheduled meeting is Monday, December 27th, 2009



Lebanon Rescue Department

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